

CHANGE OF DETAILS FORM



PARENT/CAREGIVER/STUDENT CHANGE OF ADDRESS/CONTACT DETAILS

Please add below any CONTACT details that have changed over the School Holiday break, or since submitting your Book Collection form.			
Family Name:		Home Phone:	
Student 1:	Year:	Student 3:	Year:
Student 2:	Year:	Student 4:	Year:
Address:			
Parent/Caregiver contact 1	Name:	Mob:	Wk:
Parent/Caregiver contact 2	Name:	Mob:	Wk:
Emergency contact 1 (other than parent)	Name:	Ph:	Relationship:
Emergency contact 2 (other than parent)	Name:	Ph:	Relationship:
Email contact 1 :		Email contact 2 :	
Other Address/Contact details that have changed:			
Signature of Parent/Caregiver:			Date : <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

STUDENT MEDICAL CHANGES

Please add below any MEDICAL details that have changed over the School Holiday break, or since submitting your Book Collection form.	
Student Name:	Year Level:
Diagnosis: (Please also provide a letter from your doctor)	
Medical Needs (Please see School Nurse for an Action Plan if you don't already have one from your doctor)	
Medication Required (Please supply medication required in its original packaging to the First Aid Room)	
Name of Medication:	Dosage:
Other Medical details that have changed:	
Signature of Parent/Caregiver:	Date : <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Cedar College is bound by the Australian Privacy Principles to ensure proper management of personal information provided or collected by the school for educational purposes. The Privacy Policy is available on the website or from the Front Office.

THIS SECTION FOR OFFICE USE ONLY	Processed : <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<input type="checkbox"/> Details above entered into Synergetic by:	<input type="checkbox"/> Student File (form to be filed in student file for each student)